



Holy Family
UNIVERSITY

Office of Student Accounts

The Value of Family



Welcome to Holy Family University!

What does the Office of Student Accounts do?

- Billing and Collections
- Payment Plan Options
- Student Refunds
- Issuing 1098-T Tuition Statement Forms
- Bookstore Credits
- Flex Dollars



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Who Are We?

- Corine Williams, Director of Student Accounts,
cwilliams@holyfamily.edu
- Eileen Mangold, Senior Student Accounts Specialist,
emangold@holyfamily.edu
- Tonya Davis, Student Account Collection Specialist,
tdavis3@holyfamily.edu



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Billing Timelines

- Fall Semester:
 - Initial bill – available mid-July
 - Payment due by August 15th
 - 2nd statement – available mid-September
- Spring Semester:
 - Initial bill – available mid-November
 - Payment due by December 15th
 - 2nd statement – available late-January
- Once bills are available in Self Service, students will receive an e-mail in their Holy Family e-mail account
- Students are able to see up-to-date status of their accounts through Self Service 24/7
- Students will receive e-mail reminders and phone calls in reference to past due balances prior to the next registration period.



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Payment Methods

- Cash
- Check
- Cashier's Check
- Money Order
- Debit/Credit Card (Visa/Master Card/AMEX/Discover)*
- E-Check**

* All debit/credit cards have a 2.75% convenience fee

** E-check only through Self Service



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Payment Options

- HFU currently offers 2 payment plans via CashNet Payment Plan Services
- Tuition Payment Plan Features:
 - No interest.
 - Nominal enrollment fee for each semester payment plan. Once you are enrolled, HFU will be notified electronically.
 - No credit check or co-signer needed (this is **NOT** a loan).
 - Payment plans are only for the current semester, not prior due balances.



Payment Options

Payment plan 1:

- Full-Time Undergraduate 5 -Month Payment Plan
- For full-time undergraduate students (12 credits or more a semester)
- 5 month, single semester payment plan beginning on July 1 for the Fall semester or November 1 for the Spring semester.
- There is a \$35 fee due at the time of registration for either plan.
- Payment Plans are created via the [Student Self Service Portal](#)

Payment Plan 2:

- 4- Month Payment Plan (Other than Full Time Undergraduate)
- 4 month, single semester payment plan beginning on August 1 for the Fall semester or January 1 for the Spring semester.
- There is a \$35 fee due at the time of registration for each of the plans.
- Payment Plans are created via the [Student Self Service Portal](#)



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Other Financing Options

- Parent PLUS Loan - apply on-line at <https://studentaid.gov/>.
- Private Education Loan – information can be found at www.holyfamily.edu/finaid, click on “Private Education Loan Programs”.
- For more loan information – contact Financial Aid at 267-341-3233 or finaid@holyfamily.edu



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Tiger Tag/Flex Dollars

- Students may transfer up to \$500 to their Tiger Tag from excess Financial Aid per semester for books in Holy Family's book store, as long as the refund amount is showing on their account
- If books are in excess of \$500, a receipt from the book store is needed to have the additional funds transferred to the Tiger Tag.
- Students can e-mail from their Holy Family e-mail to studentaccounts@holyfamily.edu to transfer the funds to their Tiger Tag



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Tiger Tag/Flex Dollars (cont.)

- Additional Flex Dollars can be added through Self Service, by coming in person to Holy Family Hall, Room 202 or by going to <https://eacct-holyfamily-sp.blackboard.com/eaccounts/AnonymousHome.aspx>
- Flex Dollars are able to be used in the book store, vending machines and at the Tiger Cafe and Cub Café.



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Contact Information

Office of Student Accounts,
Holy Family Hall Room 202

- Phone: 267-341-3202
- Fax: 215-281-1690
- Email: studentaccounts@holyfamily.edu
- Office Hours:
 - Monday - Friday: 8:30 am - 4:30 pm
- Schedule An Appointment [Here](#)